

Annex 2 – Template declaration of intent to participate in the Project

DECLARATION OF INTENT TO PARTICIPATE IN THE PROJECT

PROJECT DETAILS	
Details of the National Agency for Academic Exchange project	Agency's project title: "....." Agency's project No. European Funds for Social Development 2021-2027, Activity 01.05: Skills in higher education
NAWA Programme title and year of announcement	Support for European Universities – Call for Applications 2025
NAWA Beneficiary's name	University of Warmia and Mazury in Olsztyn
NAWA Beneficiary's project title	<i>"Strengthening the position of the University of Warmia and Mazury on the international market by supporting activities within the ChallengeEU"</i>
NAWA Beneficiary's project No	BPI/WUE/2025/1/00015/U/00001

I, the undersigned:

First name	
Surname	
PESEL (where applicable),	

declare that I am voluntarily joining the Agency's Project in accordance with the terms set out in the NAWA Beneficiary's Project Selection Regulations.

Furthermore, I declare that:

1. I have read and understood the rules governing the selection for and participation in the NAWA Beneficiary's project, as set out in the NAWA Beneficiary Selection Regulations. I accept all the provisions of the above-mentioned Regulations, and declare that I meet the criteria for participation in the project as specified in the above-mentioned Regulations.
2. I have been informed that the NAWA Beneficiary's project is being implemented as part of the Agency's Project, of which I become a participant upon signing this Declaration.
3. I have been informed of my obligation to take part in the measurement of the Agency's Project outcomes within 4 weeks after the completion of my participation in the support, as well as in surveys and evaluations carried out for the purposes of the Agency's Project and the NAWA Beneficiary's project.
4. I belong to the following category of the target group covered by the Agency's Project

- ☐ Foreign student,
- ☐ Foreign doctoral student,
- ☐ Domestic student;
- ☐ Domestic doctoral student;
- ☐ Foreign teaching staff, position:
- ☐ Foreign research staff, position:
- ☐ Foreign administrative staff, position:
- ☐ Academic staff members, position:
- ☐ Non-academic staff members, position:
.....
- ☐ Academic researchers / research and technical staff, position:
.....
- ☐ Other staff members of research units, position:
.....

Being aware of criminal liability under Article 233 of the Penal Code for making a false statement or concealing the truth, punishable by imprisonment of up to 3 years, I declare that the information contained in this Declaration is complete and true.

I acknowledge that this information may be subject to verification to ensure its truthfulness.

I undertake to notify the National Agency for Academic Exchange and the NAWA Beneficiary immediately of any changes to the personal data and contact details provided in the Declaration and other application documents.

* Please select one correct answer.

Project Participant's signature

[signed using: a qualified
electronic signature; a trusted
profile; a handwritten
signature; electronic
authorisation]

Annex 3 – Template Project Participant's personal data form

PROJECT PARTICIPANT'S PERSONAL DATA FORM

Details of the National Agency for Academic Exchange project	Agency's project title: "....." Agency's project No "....." European Funds for Social Development 2021-2027, Activity 01.05: Skills in higher education
NAWA Programme title and year of announcement	Support for European Universities – Call for Applications 2025
NAWA Beneficiary's name	University of Warmia and Mazury in Olsztyn
NAWA Beneficiary's project title	<i>"Strengthening the position of the University of Warmia and Mazury on the international market by supporting activities within the ChallengeEU alliance of European universities"</i>
NAWA Beneficiary's project No	BPI/WUE/2025/1/00015/U/00001

NAWA Beneficiary's details

Institution name			
NIP (tax number)			
Institution type	<i>Please mark the correct answer:</i> ☐ University ☐ The Polish Academy of Sciences ☐ Research Institute of the Polish Academy of Sciences ☐ Research institute ☐ International scientific institute ☐ The Łukasiewicz Centre ☐ Institute operating within the Łukasiewicz Research Network ☐ Federation of Higher Education and Research Institutes		
Country			
Voivodeship			
District			
Municipality		Area by degree of urbanisation	THE DATA WILL BE AUTOMATICALLY
Place		Postal code	
Street			
Building No		Apartment No	
Contact telephone			
E-mail address			

Project Participant's details

First name	
Surname	
PESEL	☐ I do not have a PESEL number ☐ I have a PESEL number (please enter PESEL number)
Participant type	Please mark one of the answers below: ☐ Foreign student, ☐ Foreign doctoral student, ☐ Domestic student; ☐ Domestic doctoral student; ☐ Foreign teaching staff ☐ Foreign research staff ☐ Foreign administrative staff ☐ Academic staff members ☐ Non-academic staff members ☐ Academic researchers / research and technical staff
Name of the institution represented by the	
Sex	Please mark one of the answers below: ☐ woman ☐ man
Age	Age at the time of joining the Project:
Educational background	Please mark the correct answer: ☐ less than primary (ISCED 0) ☐ primary (ISCED 1) ☐ lower secondary (ISCED 2) ☐ upper secondary (ISCED 3) ☐ post-secondary non-tertiary (ISCED 4) ☐ tertiary (short-cycle tertiary, Bachelor's or equivalent, Master's or equivalent or doctoral or equivalent (ISCED
Country	
Voivodeship	
District	

Municipality		Area by degree of urbanisation (DEGURBA)	THE DATA WILL BE AUTOMATICALLY COMPLETED IN THE DATABASE ONCE THE NAME OF THE MUNICIPALITY HAS BEEN ENTERED
Place		Postal code	
Street			
Building No		Apartment No	
Contact telephone			
E-mail address			

Labour market status at the time of joining the Project	An unemployed person, including long-term unemployed	☐ No – I do not belong to this group ☐ Yes – I belong to this group
	A long-term unemployed person	☐ No – I do not belong to this group ☐ Yes – I belong to this group
	Economically inactive person	☐ No – I do not belong to this group ☐ Yes – I belong to this group
	Employed person or self-employed person	☐ No – I do not belong to this group ☐ Yes – I belong to this group

Participant's status at the time of joining the Project	
Person of foreign origin	<i>Please mark the correct answer:</i> ☐ No – I do not belong to this group ☐ I refuse to provide the information ☐ Yes – I belong to this group
Third-country national	<i>Please mark the correct answer:</i> ☐ No – I do not belong to this group ☐ I refuse to provide the information ☐ Yes – I belong to this group
Person belonging to a national or ethnic minority (including marginalised communities)	<i>Please mark the correct answer:</i> ☐ No – I do not belong to this group ☐ I refuse to provide the information ☐ Yes – I belong to this group

Person experiencing homelessness or affected by housing exclusion	<i>Please mark the correct answer:</i> ☐ No – I do not belong to this group ☐ I refuse to provide the information ☐ Yes – I belong to this group
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Person with a disability	<i>Please mark the correct answer:</i> ☐ No – I do not belong to this group ☐ I refuse to provide the information ☐ Yes – I belong to this group
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Project Participant's signature (signed using: a qualified electronic signature; a trusted profile; a handwritten signature; electronic authorisation)

Annex 4 – Template Project Participant's declaration of having read and understood the rules for personal data processing

PRIVACY NOTICE FROM THE MANAGING AUTHORITY – THE MINISTER RESPONSIBLE FOR REGIONAL DEVELOPMENT

In order to comply with the obligations imposed by Articles 13 and 14 of the GDPR[1], in conjunction with Article 88 of the Act on the principles for the implementation of tasks financed from European funds in the 2021–2027 financial perspective [2], we inform you of the rules governing the processing of your personal data:

I. Data Controller

The separate Data Controller is the Minister responsible for regional development, with registered office at ul. Wspólna 2/4, 00-926 Warsaw.

II. Purpose of data processing

Personal data will be processed in connection with the implementation of the FERS, in particular for the purposes of monitoring, reporting, communication, publication, evaluation, financial management, verification and audits, and for the purposes of determining participants' eligibility.

The provision of data is voluntary but necessary for the fulfilment of the above-mentioned purpose. Refusal to provide such data will make it impossible to take the relevant actions.

III. Legal basis for data protection

We will process your personal data because:

1. We are required to do so by law (Article 6(1)(c), Article 9(2)(g) and Article 10m of the GDPR: Regulation (EU) 2021/1060 of the European Parliament and of the Council of 24 June 2021 laying down common provisions on the European Regional Development Fund, the European Social Fund Plus, the Cohesion Fund, the Just Transition and the European Maritime, Fisheries and Aquaculture Fund, as well as financial provisions for those funds and for the Asylum, Migration and Integration Fund, the Internal Security Fund and the Financial Support Instrument for Border Management and Visa Policy,

- Regulation (EU) 2021/1057 of the European Parliament and of the Council of 24 June 2021 establishing the European Social Fund Plus (ESF+) and repealing Regulation (EU) No 1296/2013 (OJ L 231, 30.06.2021, p. 21, as amended)
- Act of 28 April 2022 on the rules for the implementation of tasks financed from European funds under the 2021-2027 financial perspective, in particular Articles 87-93,
- Act of 14 June 1960 – Code of Administrative Procedure,
- Act of 27 August 2009 on public finances.

IV. Method of data collection

We collect data directly from the data subjects themselves or from institutions and entities involved in the implementation of the Programme, including in particular from applicants, beneficiaries and partners.

V. Access to personal data

Access to your personal data is granted to the Controller's employees and associates. Furthermore, your personal data may be entrusted to or made available to:

1. entities to which we have outsourced the performance of tasks within the FERS,
2. bodies of the European Commission, the minister responsible for public finance, the president of the Social Insurance Institution (ZUS),
3. entities that provide services related to the operation and development of ICT systems, as well as the provision of communications, e.g. IT solution providers and telecommunications operators.

VI. Data storage period

Personal data is stored for the period necessary to fulfil the purposes set out in subsection II.

VII. Rights of data subjects

- You are entitled to the following rights:
- the right to access your personal data and receive a copy thereof (Article 15 of the GDPR),
- the right to rectify your data (Article 16 of the GDPR),
- the right to delete your data (Article 17 of the GDPR) – provided that none of the circumstances referred to in Article 17(3) of the GDPR apply,
- the right to request that the Controller restrict the processing of your data (Article 18 of the GDPR),
- the right to transfer your data (Article 20 of the GDPR) – provided that the processing is carried out on the basis of a contract: for the purpose of its conclusion or performance (within the meaning of Article 6(1)(b) of the GDPR), and in an automated manner,
- the right to lodge a complaint with the supervisory authority of the President of the Office for Personal Data Protection (Article 77 of the GDPR) – where a person considers that the processing of their personal data infringes the provisions of the GDPR or other national legislation governing the protection of personal data applicable in Poland.

VIII. Automated decision-making

Your personal data will not be subject to automated decision-making, including profiling.

IX. Transfer of data to a third country

Your personal data will not be transferred to a third country.

X. Contacting the Data Controller and the Regional Data Protection Officer

If you have any questions regarding the processing of personal data by the Minister responsible for regional development, please contact the Data Protection Officer (DPO) in the following ways:

- by post (ul. Wspólna 2/4, 00-926 Warsaw),
- electronically (e-mail address: IOD(a)mfipr.gov.pl).

Project Participant's signature (signed using: a qualified electronic signature; a trusted profile; a handwritten signature; electronic authorisation)

PRIVACY NOTICE FROM THE INTERMEDIARY INSTITUTION OF THE NATIONAL CENTRE FOR RESEARCH AND DEVELOPMENT

In accordance with Articles 13 and 14 of the Regulation of the European Parliament of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (hereinafter: “**GDPR**”), I inform you that:

1. the controller of your personal data is the **National Centre for Research and Development** (hereinafter: “**NCRD**”) with its registered office in Warsaw (00-801), at ul. Chmielna 69;
2. the Data Protection Officer (DPO) can be contacted at the e-mail address: iod@ncbr.gov.pl and at the NCRD postal address indicated above, with the note “Data Protection Officer”;
3. personal data is processed for the purpose of implementing the project carried out under the European Funds for Social Development Programme 2021-2027 (“**FERS**”) in particular for the purposes of project assessment and selection, the conclusion of a financial support contract, supervision of project implementation, reporting, communication, publication, evaluation, financial management, verification and control, audit, assessment of information and promotional activities, their reception, evaluation and financial settlement, for the purposes of determining the eligibility of participants and any determination, investigation or defence of claims;
4. personal data is processed for the purpose indicated above, i.e. processing is necessary for the performance of a task carried out in the public interest (Article 6(1)(e) of the GDPR), and the NCRD is authorised to process your personal data pursuant to the Act of 30 April 2010 on the National Centre for Research and Development in connection with the performance of the NCRD’s tasks specified therein, and pursuant to the Act of 28 April 2022 on the rules for the implementation of tasks financed from European funds in the 2021-2027 financial perspective, and in particular Chapter 18 of that Act (Article 6 (1)(c) of the GDPR);
5. personal data has been obtained directly from you or from public registers or from institutions and entities involved in the implementation of the project, including in particular from applicants, beneficiaries and partners;
6. NCRD processes your personal data contained in the application for financial support or provided during the performance of the tasks specified in point 3 of the privacy notice;
7. the provision of personal data is necessary for the fulfilment of the above-mentioned purpose. Refusal to provide such data will make it impossible to take the relevant actions;
8. personal data will be processed for the period necessary to achieve the purpose specified in point 3), and subsequently for archiving purposes for a period in accordance with the NCRD’s office instructions and the Uniform File Classification System;
9. the recipients of personal data will be public authorities and entities performing public tasks or acting on behalf of public authorities, to the extent and for the purposes arising from legal provisions, as well as entities providing services necessary for the performance of tasks by the NCRD; in particular, the entity

supporting the performance of tasks is NCBR+ sp. z o.o. This data may also be transferred to IT partners, entities providing technical or organisational support, document archiving and destruction, postal, courier and payment services, and marketing support;

10. You have the following rights in relation to the NCRD: to request access to your personal data, to have it rectified, to have it erased, to restrict its processing, and to object to the processing of your personal data. Regarding the exercise of your rights, you may contact the Data Protection Officer at the e-mail address provided in subsection 2 above;

11. you also have the right to lodge a complaint with the President of the Personal Data Protection Office;

12. your personal data will not be subject to automated decision-making, including profiling.

13. Your personal data will not be transferred to a third country.

[1] Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data (OJ L 119 of 4 May 2016, pp. 1-88).

[2] Act of 28 April 2022 on the rules for the implementation of tasks financed from European funds in the 2021-2027 financial perspective (Journal of Laws 2022, item 1079), hereinafter referred to as the "Implementation Act".

[3] It applies exclusively to projects aimed at integrating persons serving custodial sentences into society.

[4] One or more legal provisions must be specified; these may be cited in a limited scope for the purposes of a specific privacy notice.

[5] For the processing of personal data to be considered automated, it is sufficient for the data to be stored on a computer hard drive.

[6] The template is provided by the Intermediate Institution.

Project Participant's signature (signed using: a qualified electronic signature; a trusted profile; a handwritten signature; electronic authorisation)



Privacy notice from the National Agency for Academic Exchange regarding the processing of personal data of participants of projects financed from the European Funds for Social Development 2021-2027 (FERS)

Data controller	Polish National Agency for Academic Exchange (Agency), ul. Polna 40, 00-635 Warsaw
Purpose of and legal basis for data processing	The Agency processes your personal data on the basis of Article 6(1)(c) and (e) of the GDPR, as well as on the basis of Article 9(2)(g) and (j) of the GDPR in conjunction with Article 6(1)(c) and (e) of the GDPR for the purpose of: 1) performing a public task in the field of the internationalisation of higher education and science entrusted to the Agency, i.e. the task specified in Article 2 of the Act of 7 July 2017 on the National Agency for Academic Exchange; 2) fulfilling the Agency's legal obligations relating to the implementation of the project financing contract, including statistical obligations and those relating to monitoring, reporting, communication, publication, evaluation, financial management, verification, and the performance of project audits, and for the purpose of determining the eligibility of participants;
Categories of data processed	The Agency may process the following categories of your data: 1) identification data, as specified in Article 87(2)(1) of the Implementation Act, including: first name, surname, address, e-mail address, telephone number, fax number, PESEL, REGON, educational background, online identifiers; 2) data relating to the scope of your participation in the project, as specified in Article 87(2)(2) of the Implementation Act, including: remuneration, form and duration of involvement in the project; 3) your data as stated on the documents confirming the eligibility of expenditure, as specified in Article 87(2)(3) of the Implementation Act, including bank account number and professional experience; 4) data referred to in Article 87(3) of the Implementation Act, concerning racial or ethnic origin or health, as referred to in Article 9 of the GDPR;

5) data concerning the image of persons participating in the implementation of the Programme or taking part in events related to it – on the basis of separate consent given voluntarily.

Data processing period	Your personal data will be processed by the Agency until the purpose of the processing ceases to apply, or for the period specified by the archival category of the documents in which the data is contained, as set out in the implementing regulations to the Act of 14 July 1983 on the national archival resources and archives.
Disclosure and transfer of personal data	Subject to all security guarantees, the Agency may disclose your data to entities authorised to receive it under the law, including, in particular, under the Implementation Act, or transfer it to entities processing it on behalf of the Agency under an appropriate data processing agreement.
Transfer of data to third countries	Your data will not be transferred to a third country or to an international organisation. If it becomes necessary to transfer your data to a third country, the Agency will ensure that appropriate safeguards are in place for such transfers, and that effective legal remedies are available, in particular the standard contractual clauses adopted by the European Commission, and will inform you accordingly.
Decision-making based solely on automated processing of personal data, including profiling	Not applicable
Requirement to provide data/source of data	The Agency collects data directly from the data subjects themselves or from institutions and entities involved in the implementation of FERS projects, including, in particular, applicants, beneficiaries and partners. Refusal to provide data will result in the application not being considered or in the individual concerned being unable to participate in the Programme.
The rights of the data subject	You may submit a request to us for access to your personal data, rectification of data, transfer of data, and restriction of the



processing of personal data, in accordance with the rules set out in the GDPR.

You may also lodge a complaint with the President of the Office for Personal Data Protection if you consider that the processing of your personal data by the Agency infringes the law.

Contact details of
the Agency's Data
Protection Officer odo@nawa.gov.pl

Project Participant's signature

[signed using: a qualified electronic signature; a trusted profile; a handwritten signature; electronic authorisation]

3 Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC

4 Act of 28 April 2022 on the rules for the implementation of tasks financed from European funds in the 2021-2027 financial perspective

Annex 5

PARTICIPANT'S CONSENT TO THE PROCESSING OF PERSONAL DATA AND USE OF IMAGE

I consent to the recording of my image in the form of analogue or digital photographs, or video footage, by the National Agency for Academic Exchange (the Controller) and to the use of my image free of charge (including the possibility of identifying it with my first name and surname, position, title, institution, country of origin, and the programme I have participated in) for the purposes indicated below (please mark the relevant box or boxes below):

- ☐ dissemination of materials and publication on the Administrator's website,
- ☐ dissemination of materials and publication on the Administrator's social media,
- ☐ publication in the Administrator's offer, advertising or promotional materials,
- ☐ dissemination of materials and publication in the Administrator's internal materials (e.g. on the notice board),
- ☐ publication of materials in printed form.

☐ I acknowledge that:

1. the transfer of this consent to a third party requires my prior written consent to such an action,
2. personal data will be used in accordance with the content of the privacy notice provided below.

INFORMATION NOTICE

The Controller of personal data (name, surname, position, participant affiliation, institutional address, academic degree, and image) within the meaning of the General Data Protection Regulation (GDPR) is the National Agency for Academic Exchange (ul. Polna 40, 00-635 Warsaw). The data is used for the purposes indicated above, on the basis of voluntarily given consent (Article 6(1)(a) of the GDPR, and Article 81 of the Act of 4 February 1994 on copyright and related rights). Such consent may be withdrawn at any time (withdrawal does not affect the lawfulness of processing carried out on the basis of consent before its withdrawal). The data will be used until consent is withdrawn, if applicable. The data may be disclosed to entities cooperating with the Controller (e.g. companies providing website administration services for the Controller). Data subjects have the right to access their personal data, rectify it, erase it, restrict its processing, and lodge a complaint with a supervisory authority, in accordance with the GDPR. Contact for matters relating to personal data protection: odo@nawa.gov.pl. The dissemination of an image which constitutes only an incidental element of a whole (group photographs, photographs/recordings from events, or where the person's image is not the main or essential subject of the photograph) does not require consent (legal basis: Article 81(2)(2) of the Act of 4 February 1994 on copyright and related rights).

Project Participant's signature

[signed using: a qualified electronic signature; a trusted profile; a handwritten signature; electronic authorisation]